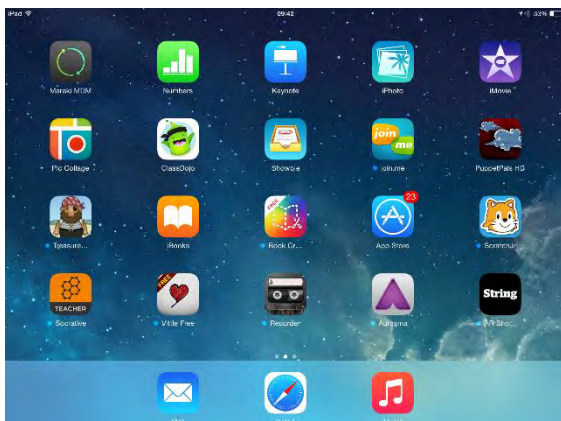




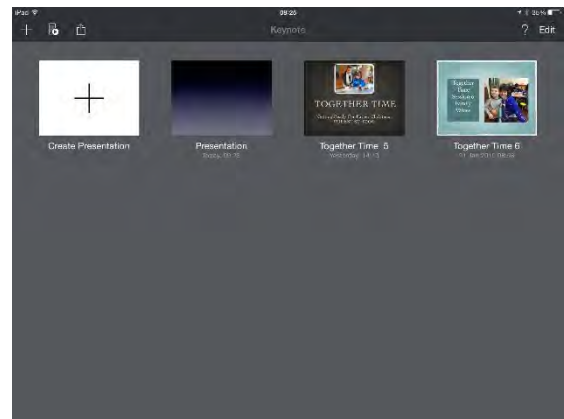
STORY BUILDERS

Creating a presentation on 'Keynote'

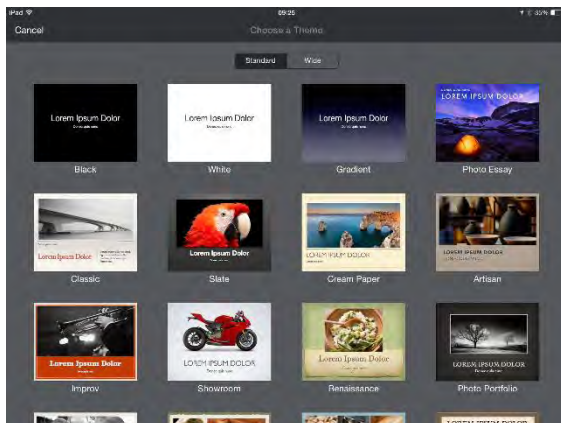
Getting started.....



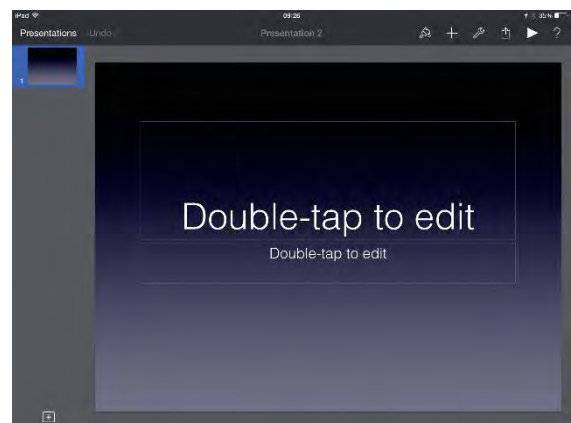
Press the **Keynote** icon on the main screen.



To start a new presentation, tap on **'Create Presentation'**



Have a look through all the different themes, tap on the one that you would like for your book.

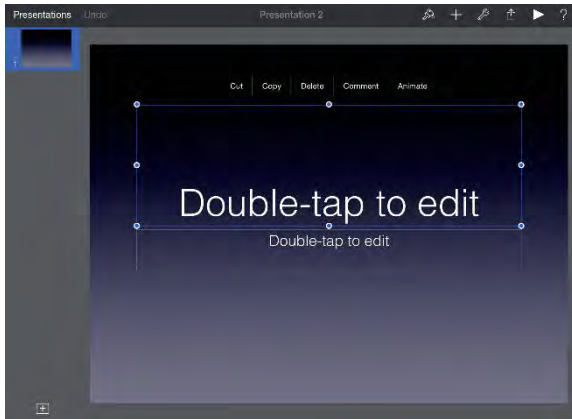


Slide 1 – Front Cover! This will need to have the heading of your book.

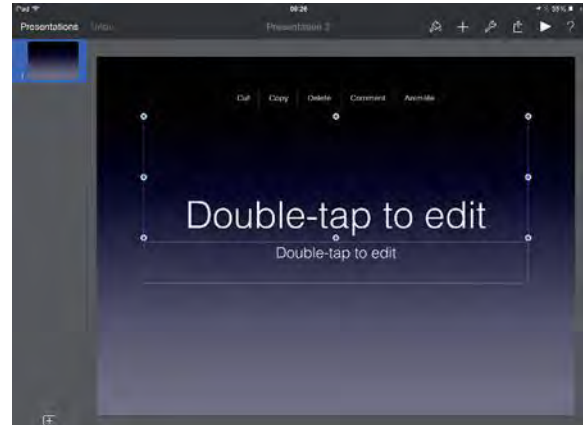




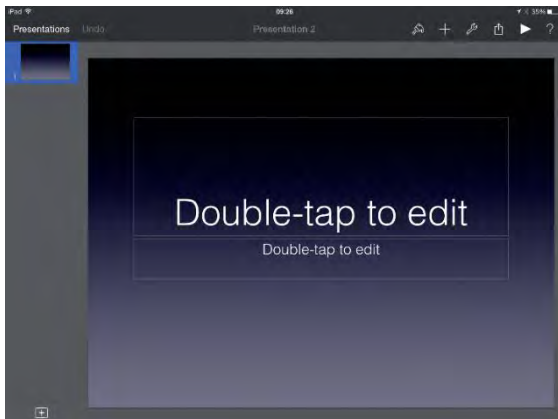
Adding words to your slide / page...



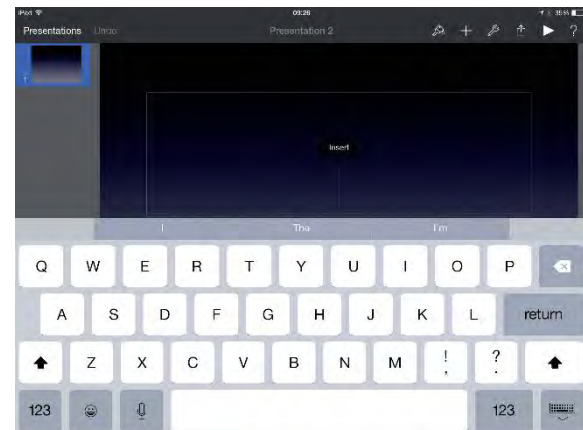
If you want to MOVE the text box, tap once, keep a finger on the box and move it to where you want on the page.



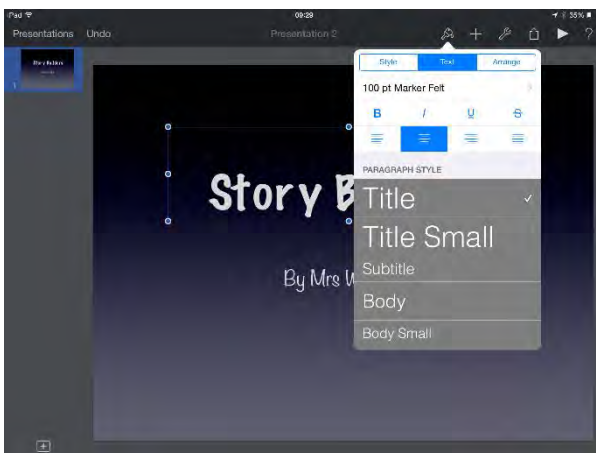
If you want to DELETE the text box, tap once. A black bar will appear above the box, tap 'delete.'



If you want to WRITE in the text box, double tap the box.



A keyboard will pop up and you can write whatever you want.



To change the font and size of your writing, press the paintbrush icon, top right corner of screen.

😊 Tap on '100 pt marker felt'

You can then tap on 'size' 'colour' or 'font'.

When you are happy with the changes you have made, tap the main screen.





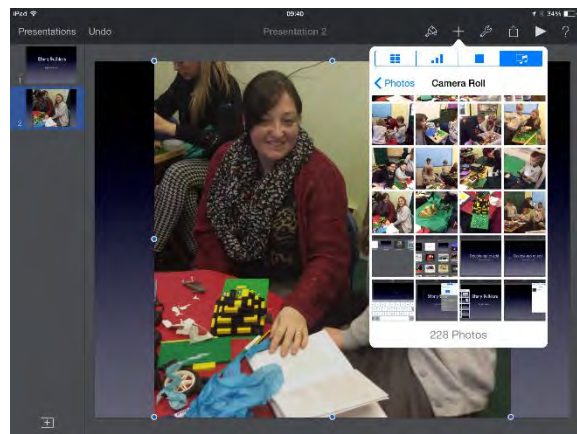
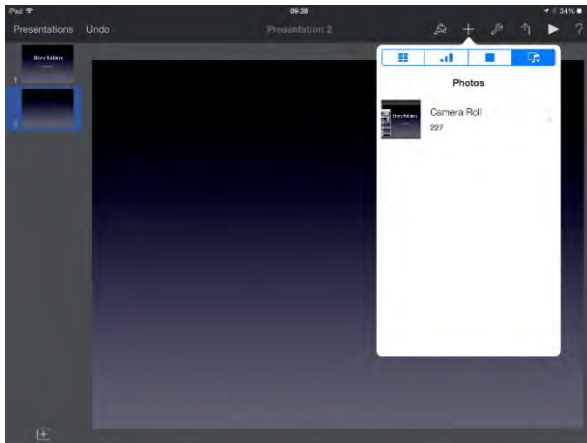
Adding another slide / page...



To add another slide (page) to your book, tap **+** on the bottom left of your screen.

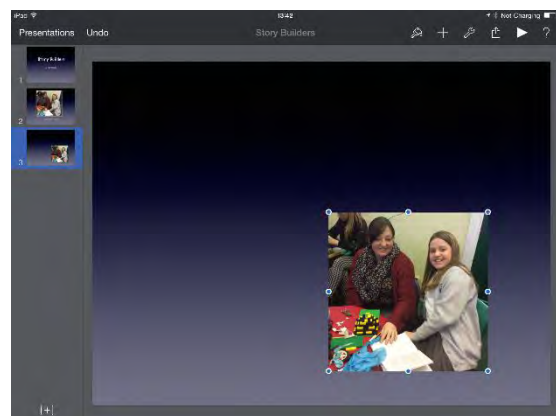
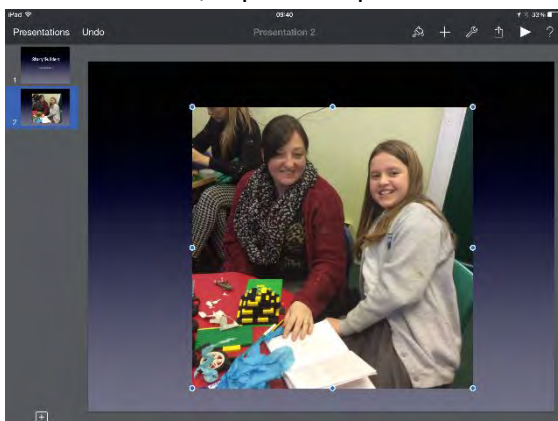
Tap on the slide that you would like.

Adding a picture.....



To add a picture that you have already taken on the iPad, tap **+** on the top right of screen. Tap on the music note, you will see 'Camera roll', tap on the picture.

All the photos that have been taken on the iPad will be here. Tap on the picture you want for your page, it will instantly appear on it.



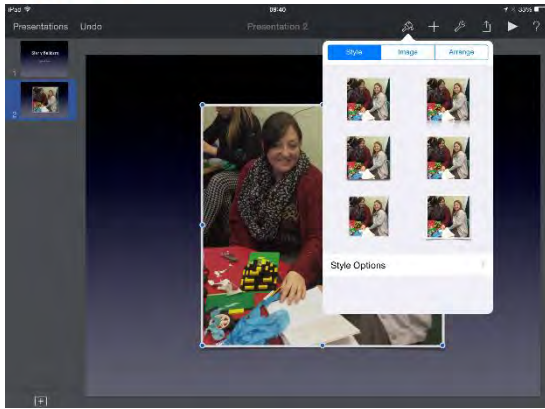
Your picture will have blue dots on the corners. If you want to make your picture smaller, put one finger on the top left corner dot and drag it towards the dot in the bottom right corner. Stop when the picture is the right size.

If you want to MOVE the picture, tap once, keep a finger on the picture and move it to where you want on the page.



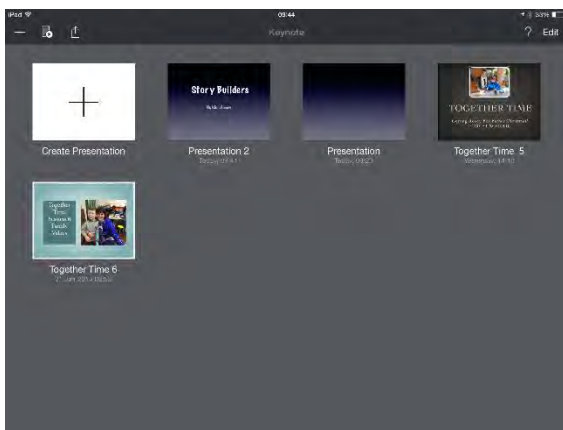


Junior Together Time Week 3/4 - Story Builders



If you want to put a surround on your picture, Tap the paintbrush icon on the top right of screen. Tap the word 'STYLE'. Choose the surround you would like and then tap it.

To save your work.....



When you have finished your book, or run out of time for the session,

Tap on the word 'PRESENTATIONS' in the top left corner. You will come to this screen.



To give your presentation a heading so that it easier to find, tap on the word 'Presentation' underneath your work.

Write your names in the blank white rectangle and then press DONE.





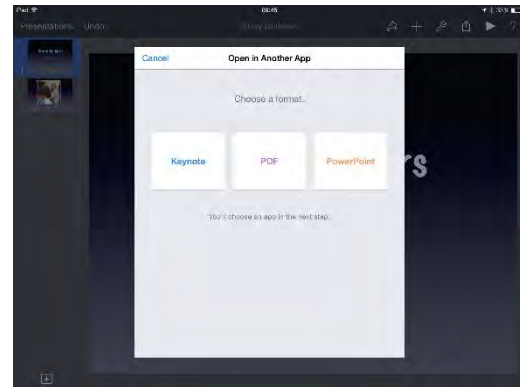
Junior Together Time Week 3/4 - Story Builders



To send your work via Instashare.....

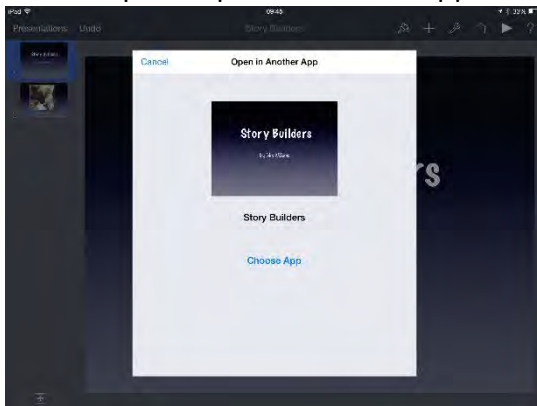


Go to Presentations, tap on your work.
Tap on the box with the arrow facing up (on top right)



To send your work through Instashare, it needs to be in the PDF format. Tap **PDF**

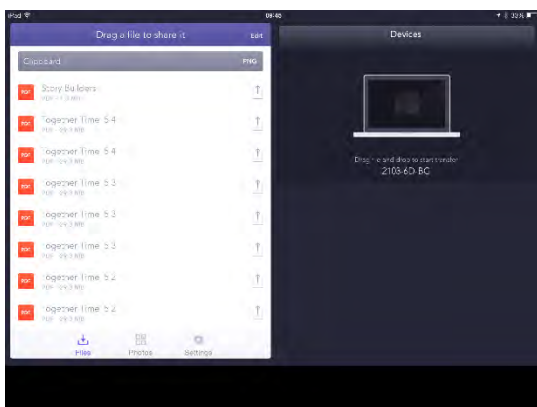
Tap on 'Open in Another App'



Tap **'Choose App'**



You will see lots of different icons, swipe to the left and you will find a purple circle 'open in Instashare' - tap.



Your work will now be on the laptop ready to print.

WELL DONE!

Find your work on the left hand side.

Tap on **PDF**, keep a finger on it and slide it into the middle of the laptop screen on the right side of your screen. Wait for the file to successfully transfer.

